

LOCKTON PARISH COUNCIL

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[Lockton Parish Council website](#)

**Minutes of the Meeting of Lockton Parish Council held on 20 November 2023 at 7.30 pm.
Lockton Village Hall, Lockton, Pickering**

	<u>PRESENT</u>
	Chair: Cllr A Warriner, Cllr G Hodgson, Cllr M Bentley, Cllr J Edenbrow, and J Collins (Clerk). Members of the public.
1	Welcome to all
	Cllr Warriner welcomed all present to the meeting. Apologies from the chair Cllr D Tomlinson.
2.	Open Forum
	<p>Chairperson, Cllr Warriner, requested proposals from members of the public/members of village committees/groups regarding the funding/grant applications following the previous meeting on 02 October, where Claire Robinson presented the potential for community initiatives. Proposals suggested included:</p> <p>Small Business Grant for wheelchair/accessibility entrance, including remedial work to the external area of the Tearooms to make ready. Currently, access is restricted due to the step-down from the building onto the street. Having a ramp provides access for all residents and visitors to the village, promoting tourism, inclusion and supporting the local economy.</p> <p>Capital Grant, which may need match-funding from and for St. Giles Church, to include building/remedial work to the structure. The Church wishes to re-start and host the Bellringing & Heritage groups for the community.</p> <p>Arts/Community Grant to host workshops at the Tearooms/Village Hall to encourage resident participation in acquiring new knowledge and skills, this would be hosted by Lockton Artists. This also helps to promote the groups' activities, particularly during the popular event of Open Studios.</p> <p>Sports Grant to renovate and provide sustainable solutions for both the groundworks and drainage/soakaway solutions of Lockton playground/multi-surface sports area. This will also include remedial work on the existing playground structures to make safe, as well as explore options to provide the option of keep-fit/outdoor gym classes for both residents and other local villages, which may offer income opportunities to provide a longer-term maintenance of the area.</p> <p>Lockton Village Hall, there is the purchase & installation of an instant water heater to provide a safer & quicker way to heat water for community events where refreshments are provided. It would also help with the maintenance of the building as the existing copper causes a lot of condensation. The new proposed solution will also reduce energy costs.</p> <p><i>Excluding the Arts Grant and St.Giles Church, all other applications may require an element of funding for the feasibility of the work needed</i></p>
3.	Declaration of interest
	None.
4.	To agree and sign off minutes of the meeting on the 02 October 2023
	Agreed by all and signed off by the Chair Cllr Warriner.
5.	Guest Slot – N/A
	None
6.	To receive information on ongoing issues and decide further action where necessary
	Both the councillors and clerk have received formal communication from the Monitoring Officer at North Yorkshire Council to confirm that the matter is now closed, and no further action will be taken. This was discussed, and agreement was reached to remove from future agendas.
7.	Planning applications received
	Actions:

	The Bungalow, Low Kingthorpe: NYM/2023/0725 West View Farm ref: NYM/2023/0367 – Registered PROPOSED TELECOMMUNICATIONS INSTALLATION at 70m North of Existing Mast, Newgate Farm, Lockton, Ryedale, North Yorkshire, YO18 7NT E: 485422 N: 494203.	JC to write to Parks to confirm our support to the Mast.
8.	Planning decisions received.	
	High House, Pasture Lane, Lockton ref: NYM/2023/0524 – approved with conditions. Land east of Pasture Lane, Lockton ref: NYM/2023/0521 – refused.	Noted
9.	Finance	
9.1	Updated finance report/payments In and To Consider. Excel spreadsheet has been circulated. JC confirmed all payments/entries are up to date, some small entries expected for VH rent/Yoga teacher invoice amounting to circ. £120 due.	JC
9.2	Barclays Bank Issues. These issues have continued with Barclays continuing to send letters re actions needed, however following phone calls by the Clerk, the paperwork required by the Bank now seems to be complete.	JC to wait until the Bank phone, which is due.
9.3	Projection on spend for the rest of the financial year. Currently there is £3,919.72 in the current account, main expense due before year end includes Clerk Salary, VH rent for the year, some maintenance already completed by MB (cemetery). It is anticipated that there will be an approximate excess of £1,500-£1,800, which could potentially be used for the necessary tree work.	JC
9.4	Tree quotes: action to be decided. JC to write to D Bayes to request a breakdown of the work. It is expected that some of the urgent work could be completed following permissions from the Parks, and during December/January, assuming we have the funds.	JC JC
10.	Chairman's report/Councillor's information	
10.1	Code of Conduct: To mirror and agree adoption of the North Yorkshire Council code of conduct policy document. JC to update/tailor this copy, circulate for approval and request confirmation by the Councillors that this has been read, understood and agreed.	
10.2	Parish Plan: discussion on priorities and actions/action. This was covered during the grant application/Open Forum section re the playground.	
10.3	Playground report/actions. It was agreed that the Clerk will write to the playground committee for agreement that the red-flag areas reported in the recent survey have been actioned. Further improvements to the area will be considered with the grant application.	
10.4	Proposed precept 2024/25: This was agreed to uplift by 8.38%, which on a Council Tax Band D equivalent means an annual increase from £38.20 to £41.40. The increase is needed due to the expected price increase/rising costs for the grass cutting and general maintenance/hedge cutting of the village/cemetery/graveyard. The Clerk will confirm the increase and new amount to NYC immediately.	
11.	Clerk's information	
11.1	Grant updates/spreadsheet. Excel spreadsheet has been circulated. Covered in point 9.1 above.	
11.2	New grant applications: actions. Clerk to communicate all proposed grant suggestions to Claire Robinson immediately, and request advice on next steps.	
11.3	Ward Parish/NYMNPA meeting updates. The recent meeting confirmed that the priorities & future actions for the next 6 months are flooding & telecommunications.	
11.4	Tender: grass cutting/maintenance contract review for 2024. The Clerk suggested that we review all spend on grass cutting/maintenance/hedge trimming and look to tender under 1 contract, which will be a maintenance contract over 12 months, rather than a grass cutting contract over 10 months. JC to number crunch exact spend on all of this over the current financial year to understand new monthly proposed costs. To minute & include as a discussion on the next Agenda.	
11.5	Clerk role. No further update. To maintain as an agenda point.	
12.	Urgent business: Street Lighting Following the recent NYC email confirming upgrades will happen in December. The Parish Council agreed that the all-night lighting should be maintained, contrary to a proposed plan to switch to part-night, ie. Switch off between midnight & 5am. This has been communicated & agreed with NYC. The Clerk to request further information on the upgrade works involved to the light/lamp post & those attached to resident houses, so this can be included in a Newsletter if needed.	
13.	Date of next Parish Council meeting	
	Monday, 15 January 2024	
	Meeting closed at 9:08pm	

